



ICAR – National Research Centre for Integrated Pest Management, LBS
Building, Pusa, New Delhi – 110 012

फा.सं.9(45)S&P/Web Infra/2019-20

दिनांक : 18th May, 2020

इ-प्रोक्योरमेन्ट के द्वारा टैन्डर आमन्त्रित करने हेतु नेटिस
NOTICE INVITING TENDER THROUGH E-PROCUREMENT

निदेशक, एन सी.आई.पी.एम की ओर से अनेग्जर 'ए' में वर्णित स्पेसीफिकेशन के अनुसार इच्छित फर्मों से टू बिड सिस्टम (टैक्नीकल एवं फाइनेंसियल) “**Functional maintenance of web infrastructure: servers, network security, LAN and internet connectivity**” के लिए आन लाइन बिड्स आमन्त्रित की जाती हैं। पूरा टैन्डर डोक्यूमेंट संलग्न है।

For and on behalf of Director, NCIPM, online bids are invited from interested Firms in two bid system (Technical & Financial) for supply of “**Functional maintenance of web infrastructure: servers, network security, LAN and internet connectivity**” as per specifications available at Annexure-A. Tender Document is enclosed herewith.

टैन्डर फार्म के साथ निम्नलिखित डिपोजिट/फीस भेजना आवश्यक है:-

1. Rs.15000/- (Fifteen thousand only) ई.एम.डी. के लिए

प्रभारी, भन्डार एवं प्रचेज
Incharge(S&P)

CRITICAL DATE SHEET

TENDER NO.	9(45)S&P/Web Infra/2019-20
NAME OF ORGANIZATION	National Research Centre for Integrated Pest Management, LBS Building, Pusa, New Delhi-110012
Date and Time for Issue/Publishing	18/05/2020 (03:00PM)
Document Download/Sale Start Date and Time	18/05/2020 (03:00PM)
Document Download/Sale End Date and Time	08/06/2020 (03:00PM)
Bid Submission start Date and Time	18/05/2020 (03:00PM)
Bid Submission End Date and Time	08/06/2020 (03:00PM)
Date and Time for opening of Bids	09/06/2020 (03:00PM)
ADDRESS FOR COMMUNICATION	Incharge (S&P) National Research Centre for Integrated Pest Management, LBS Building, Pusa, New Delhi 110012 Website: https://eprocure.gov.in/eprocure/app

1. The tender form/bidder documents may be downloaded from the website: <https://eprocure.gov.in/eprocure/app>. Online submission of Bids through Central Public Procurement Portal (<https://eprocure.gov.in/eprocure/app>) is mandatory. Manual bids shall not be accepted in any case.
2. Tenderers/bidders are requested to visit the website (<https://eprocure.gov.in/eprocure/app>) regularly. Any changes/modifications in tender enquiry will be intimated by Corrigendum through this website only.
3. In case, any holiday is declared by the Government on the day of opening, the tenders will be opened on the next working day at the same time. The ICAR-NCIPM reserves the right to accept or reject any or all the tenders.

The Firms are also required to upload copies of the following documents:-

- (a) Scanned copy of Earnest Money Deposit (EMD), its exemption, if any
- (b) Scanned copy of Firm's registration and VAT and PAN No etc.
- (c) Scanned copy of similar work of last two years.
- (d) Any other document required as per the tender document.

INSTRUCTIONS FOR ONLINE BID SUBMISSION :-

The bidders are required to submit soft copies of their bids electronically on the CPP Portal using valid Digital Signature Certificate. The Instructions given below are to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal. For more Information CPP Portal may be visited at <https://eprocure.gov.in/eprocure/app>.

- 1 The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 2 Bidder has to select the payment option as offline to pay EMD as applicable and enter details of the instrument.
- 3 Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted by registered post /speed post/ given in person to the Tender processing section, latest by the last date of bid submission. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time otherwise the uploaded bid will be rejected.

Following documents may be enclosed with Technical Bid

- 1 Tender Form (Annexure-B,C,D,E Download from Centre's Website:-www.ncipm.res.in)
- 2 Registration Copy of the Firm.
- 3 Proof of similar work during last 2 years.
- 4 EMD
- 5 Copy of PAN Card.
- 6 Copy of GST Registration
- 7 Copy of Authorization

b) Financial Bid Filled up separately in BOQ available on CPPP (GOI)

Yours Faithfully,



प्रभारी, स्टोर एवं प्रचुजे
Incharge, Store & Purchase)

Distributions:-

- 1 Mrs. Neelam Mehta for placing on Centre's website
- 2 Nodal Officer, e-Procurement at NCIPM



राष्ट्रीय समेकित नाशीजीव प्रबन्धन अनुसंधान केन्द्र
NATIONAL RESEARCH CENTRE FOR INTEGRATED PEST MANAGEMENT
भारतीय कृषि अनुसंधान परिषद (Indian Council of Agricultural Research)
लाल बहादुर शास्त्री भवन, विंग एल-1 एण्ड एम-1 ब्लॉक - एफ, नई दिल्ली 12
Lal Bahadur Shastri Bhawan, Wing L-1 & M-1 Block-F, Pusa, New Delhi - 110 012

फा.सं.9(45)S&P/Web Infra/2019-20

दिनांक : 16th May, 2020

Subject: Quotation calling for supply of "Functional maintenance of web infrastructure: servers, network security, LAN and internet connectivity" at NCIPM, IARI Campus/Mehrauli Campus, New Delhi.

Sir,

For and on behalf of the Director, NCIPM, online tenders are invited in two bids system (Technical & Financial Bid) for supply of the articles detailed in the schedule given below as per technical specifications.

Schedule :-

S.NO.	Description in / Specification of the Items	Quantity required
01	<p>Quotation calling for <u>Scope of work</u></p> <ul style="list-style-type: none">• Functional maintenance of web infrastructure : Servers, network security, LAN and internet connectivity.• Submit proposal for onsite support i.e. for 8hrs(9:00Am-5:00PM) on working days, yearly basis for three years. <p>Note : Rate should be quoted on yearly maintenance basis. The contract may be extended for further two years.(Incase office shifted to Mehrauli campus, the services may be provided at Mehrauli New Delhi).</p> <p><u>Web infrastructure available at NCIPM as well as Mehrauli office</u></p> <ol style="list-style-type: none">1 Two Dell Rack Server (Windows 2012 R2 and SQL Server 2017)2 100 Mbps NKN internet connectivity using Juniper router3 Fortigate UTM , Bitdefender Antivirus4 LAN of 60 nodes <p>Full specification available in Annexure-'A'.</p>	01

P.T.O.

Quotation shall satisfy the following conditions:

- 1 The rates quoted must be valid for a period of 90 days from the last date fixed for the receipt of quotations/tenders.
- 2 The rates should be on FOR destination basis or quoted free delivery and installation at NCIPM ,LBS Building, Pusa, New Delhi. However, equipment quoted in foreign currency must be quoted on FOB basis.
- 3 Full description of the article i.e. complete Make, Specifications, Model etc. quoted for shall be given in the quotation alongwith literature/pamphlet/drawing etc. User list of the quoted articles may also be additionally provided for reference.
- 4 If any Govt. taxes, duties or any other livies payable over and above the rates quoted this must be mentioned.
- 5 Supply is to be made by any convenient mode of transport at supplier's risk unless otherwise specified.
- 6 In case the material is supplied through an authorized agent, manufacturer shall be responsible for the successful installation of the equipment. The manufacturer shall be liable for any penal action for the shortcomings of the authorized agent. If any payment that is to be made separately to the agent, shall be clearly mentioned in the quotation.
- 7 **The Quotation must be accompanied with EMD of Rs. 15000/-(Rupees Fifteen thousand only) in the form of D.D./Pay Order/Fixed Deposit Receipt from any of the commercial bank drawn, in favour of ICAR Unit- NCIPM New Delhi without which the quotation will not be entertained.**
- 8 The EMD shall be refunded to the unsuccessful bidders after finalization of the quotation. In case of successful bidder, it can be adjusted towards part of Performance Security Deposit which is 10% of the order value for the equipment/goods.
- 9 One year or more (as applicable) warranty has to be invariably provided by the firm.
- 10 Payment will be made by mode of e-payment to the supplier/firm after satisfactory completion of supply and installation of equipment etc. and on receipt of pre-receipt bills in triplicate. In case of foreign currency, payment for import of goods shall be made through Letter of Credit in favour of the manufacturer.
- 11 Generally we desire to have articles of indigenous make. If indigenous make in not available, foreign made articles available in India can be quoted for, provided payment is acceptable in Indian Currency.
- 12 Prices once quoted shall be final and no revision will be allowed. Correspondence by the firm regarding revision of rates will not be entertained. However, the Centre has right for negotiation with tenderer to reduce the quoted rates.
- 13 In case, the successful bidder shows inability at any stage, after the contract is finalized and awarded for whatsoever reasons(s) to honor the contract, the earnest money/performance security deposited would be forfeited.
- 14 The competent authority at this Centre reserves the right to cancel the contract at any time without giving any reason.
- 15 The firm to whom the tender will be awarded, will have to deposit the performance security equal to 10% of the total amount tentatively arrived. If the services are not found to be satisfactory, the performance security is liable to be forfeited. No interest will be paid on performance security
- 16 If any dispute(s) arises between this Centre and the firm with reference to the contract, this centre will decide it and its decision will be binding on the firms.

P.T.O.

- 17 This Centre is registered under DSIR for exemption of Customs and Central Excise Duty, a copy of Certificate of exemption will be provided by us, wherever applicable.
- 18 All disputes including proceedings should be settled in the New Delhi Jurisdiction only.
- 19 The Director NCIPM, New Delhi reserves the right to accept or reject any or all the quotations either in full or in parts without assigning any reason.
- 20 Quotations not complying with the above conditions are liable to be rejected.
- 21 The document submitted for quotation must be given page numbers.
- 22 The Dealers/Distributors who submit the quotation must enclose certificate of Authorization from Manufacturer.
- 23 If L1 is more than one firm lottery system will followed.

Following documents may be enclosed with Technical Bid

- (1).Tender Form (Annexure-B, C, D & E Download from Centre website).
(2).Registration Copy of the Firm (3).Proof of similar supply made during last two years.
(4) Copy of EMD (5). Copy of PAN Card (6) Copy of GST Registration.
8) Valid Authorization Certificate of Manufacturer.

Price Bid/ Financial bid should be quoted in BOQ on CPPP(GOI) only.

Yours faithfully,


Incharge
(Stores & Purchase)

Encl : Tender Form

निविदा फार्म /TENDER FORM

निविदा सं./TENDERNo _____

(विक्रेता द्वारा उनके लैटर हैड पर भरा जाना चाहिए) / (TO BE SUBMITTED BY THE VENDOR ON THEIR LETTER HEAD)

संदर्भ सं./Ref: _____ दिनांक / Dated _____

सेवा में /To
निदेशक, /The Director
राष्ट्रीय समेकित नाशीजीव प्रबंधन अनुसंधान केन्द्र,
National Research Centre for Integrated Pest Management,
लाल बहादुर शास्त्री भवन,पूसा, कैम्पस,
Lal Bhadur Shastri BhawanPusa
नई दिल्ली-110012 /New Delhi-110012

विषय: तकनीकी कोटेशन जैसा कि आपकी निविदा सं. _____ दिनांक _____में है।

Sub: Technical Quotation as per your Tender No _____Dated_____

श्रीमान, /Sir,

आपकी निविदा सूचना संख्या.....दिनांक.....जो किके लिए है के संदर्भ में आपके द्वारा निर्धारित अनुबंध 'सी' और अनुबंध 'डी' में तकनीकी कोटेशन का प्रस्ताव प्रस्तुत है। हम भी आपके निविदा के नियम और शर्तों के लिए सहमत हैं।

With reference to your Tender Notice No _____ Dated _____ for "_____"
" We hereby submit our best offer for the same towards technical Quote as per prescribed Annexure 'C' & 'D'. We also agree to the terms and conditions of your Tender.

आपका धन्यवाद, /Thanking you,

भवदीय, /Yours faithfully,

हस्ताक्षर / (Signature)

निविदा फार्म/TENDER FORM

ORGANIZATION PROFILE

SI No	PARTICULARS	RESPONSE
1	Tender No	
2	Name of the Company	
3	Address	
4	Tele/Mobile No	
5	Name of the Contract Person	
6	Fax & Email ID/Website	
7	GST Registration No.	
8	PAN Number	
9	EMD Details (a) Bank Draft No (b) Payable at (c) Amount (d) Enclosed	
10	Proof of similar work during last two years	
11	Web site address	
12	Time needed for full execution from date of award	
13	Any other information which Bidder wishes to provide (Attach a separate sheet if space is insufficient)	

हस्ताक्षर / Signature

नाम / Name

पदनाम / Designation

कंपनी की मोहर / Seal of Company

मोबाईल नं / Mobile No

निविदा फार्म / TENDER FORM

टेंडर / कॉटेशन सं. / TENDER No _____

(विक्रेता द्वारा उनके लैटर हैड पर भरा जाना चाहिए / (To be submitted by the vendor on their Letter Head)

संदर्भ सं. / Ref: _____ दिनांक / Dated _____

सेवा में

To

निदेशक, / The Director

राष्ट्रीय समेकित नाशीजीव प्रबंधन अनुसंधान केन्द्र,

National Research Centre for Integrated Pest Management,

लाल बहादुर शास्त्री भवन, पूसा कैम्पस,

Lal Bhadur Shastri Bhawan Pusa

नई दिल्ली-110012 / New Delhi-110012

विषय: आपकी निविदा सं. _____ दिनांक _____ के संदर्भ में वित्तीय कोटेशन ।

Sub: Financial Quotation as per your Tender No _____ dated _____

श्रीमान, / Sir,

आपकी निविदा सं. _____ दिनांक _____ के लिए _____ हम अपना

वित्तीय प्रस्ताव BOQ जो की गवर्मेंट की वेबसाइट CPPP Portal के अनुसार प्रस्तुत करते हैं । हम अनुबन्ध में दी गई

निविदा की सभी शर्तों से भी सहमत हैं ।

With reference to your Tender Notice No _____ Dated _____ for "_____

"We hereby submit our best offer for the same as per separately in BOQ on

CPPP(GOI). we also agree to all the terms and conditions of your Tender.

आपका धन्यवाद, / Thanking you.

भवदीय / Yours faithfully,

हस्ताक्षर / (Signature)

Scope of work:

Functional maintenance of web infrastructure: Servers, network security, LAN and internet connectivity

Infrastructure available at NCIPM:

1. Two dell rack servers (Window 2012 R2 and SQL server 2017)
2. 100 MBPS NKN internet connectivity using Juniper router
3. Fortigate UTM, Bitdefender Antivirus
4. LAN of 60 nods

Interested firms may contact for queries, if any.

Submit proposal for onsite support i.e. for 8 hrs (9.30 am - 4.30 pm) on working days, yearly basis for three years.

In case, office shifts to Mahsarak Campus, the services may be provided or continued there.

Mud

Hemalata
07/07/2018